



FIREFIGHTER - POSITION OVERVIEW AND TASK BOOK

Trainee Name	
Initiated by (Name, Title)	
Date Initiated	

I. POSITION OVERVIEW

As a Probationary Firefighter, you will complete a short Orientation Training program with an officer. You will also attend trainings to learn more about our agency and meet our members. Probationary Firefighters may respond to emergency calls for service *only with the permission of a Chief Officer and under the direct supervision of an officer*. When a Probationary Firefighter has demonstrated a genuine interest, an officer will initiate a **Firefighter** task book.

The Firefighter reports to a Lieutenant or directly to their Captain, depending on the staffing model of the Company to which you are assigned.

The Firefighter will participate in small and large group trainings, truck checks, station and water source checks and routine maintenance.

During emergency response, the Firefighter will be subordinate to Officers, and will generally be assigned a hands-on role during the incident.

The Firefighter is expected to understand our agency's mission, our call types, our apparatus types and their functions, scene safety, personal protective equipment and guidelines for general duties and call response. As a small agency, the Firefighter is only expected to understand these skills and principles at a basic level, with broader training and development upon becoming a Firefighter.

I. TASK BOOK OVERVIEW

The purpose of the Firefighter Task Book is to formalize the training process for probationary firefighters, to develop knowledge and understanding of the core skills and principles required to respond safely and effectively to emergency calls for service. Upon completion of the task book, the Firefighter will be authorized for call response (with possible limitations, if deemed necessary by a supervisor; e.g. the Firefighter may initially be authorized for response using a single apparatus).

- a. Each task must be completed. Ideally, most tasks will be completed more than once before the task book is submitted for review.
- b. The trainer for each task must be qualified as a Lieutenant, or higher.
- c. All tasks may be completed in a training environment, or during an actual call under the direct supervision of an officer.
- d. A trainer will determine when your task book is complete and will recommend you for final consideration for the position.
- e. The completed task book will then be considered, and if no further training is recommended, a Chief Officer will make the final decision on whether the Probationary Firefighter can be authorized for response and awarded the rank of Firefighter.

Task	Incident or Training Name, Date, CAD Number (if applicable)	Trainer Name
1. Demonstrates an understanding of the mission and scope of our agency		
2. Demonstrates a knowledge of our district geography and important sites		
3. Demonstrates an understanding of scene safety and personal protective equipment on a variety of call types		
4. Safely drive and operate apparatus		

Task	Incident or Training Name, Date, CAD Number (if applicable)	Trainer Name
5. Demonstrates knowledge and ability in basic pumping operations and other essential apparatus functions <ul style="list-style-type: none"> - Chains, chocks - Flowing water, positive pressure refill - Basic tools - Hose types and uses 		
6. Demonstrates understanding of basic ICS principles: ICS -100 and -700 <ul style="list-style-type: none"> - Chain of command - Unity of command 		
7. Demonstrates appropriate use of radios <ul style="list-style-type: none"> - Dispatch - Fourpete - Tactical channels 		
8. Demonstrates ability to safely operate on scene within candidate's level of training and qualification		

Task	Incident or Training Name, Date, CAD Number (if applicable)	Trainer Name
9. Demonstrates knowledge of roadway safety, including: <ul style="list-style-type: none"> - <i>Engine position</i> - <i>Traffic control</i> - <i>Visibility</i> 		
10. Demonstrates an appropriate scene size-up/arrival report <ul style="list-style-type: none"> - <i>Fire</i> - <i>MVA</i> - <i>Medical</i> 		
11. Participates in a truck check		

FINAL EVALUATOR'S RECOMMENDATION

The candidate has demonstrated the ability to safely undertake the roles and responsibilities of a **Firefighter**.

Name:	
Title:	
Signature:	
Date:	
Comments:	
Restrictions:	

CERTIFICATION AND RESPONSE AUTHORIZATION

(MUST BE COMPLETED BY A CHIEF OFFICER)

I certify that _____ has demonstrated the ability to succeed in the role of Firefighter for the Four Mile Fire Protection District. Promotion to the rank of Firefighter and authorization to respond to calls for service effective on _____.

Name:	
Title:	
Signature:	
Date:	